

# Application to use

# St Barnabas Community Centre

**Barnabas**<sup>SAINT</sup>  
CLARKSFIELD

## About you (the person making the booking)

Your full name \_\_\_\_\_

Your full address \_\_\_\_\_

Your phone number(s) \_\_\_\_\_

Your email address \_\_\_\_\_

## About your event (the activity in St Barnabas Community Centre)

Date of your event \_\_\_\_\_

Times of your event (including preparation beforehand)      start                      end

Type of event \_\_\_\_\_

## About your organisation (if you represent a company, charity, group)

Name \_\_\_\_\_

Is your organisation a registered charity? \_\_\_\_\_

YES/NO

If 'yes': please give charity number \_\_\_\_\_

Has your organisation agreed to comply with the Government's guidelines 'Safe from Harm'? \_\_\_\_\_

YES/NO

	Signatures
1. I have read the conditions for the use of the church premises. I agree to abide by them entirely.	
2. I agree to clear up and leave the Hall in the state I found it.	
3. I agree to take with me ALL the rubbish caused by my event.	
4. I agree not to hire or use a bouncy castle during my event.	
5. I agree not to undertake or promote any political activity in the Hall.	
6. I agree to leave the Hall at the time stated above.	
7. I understand that my activity must end at 10:00 pm or before.	
8. I will pay the full hire fee <i>before</i> the start of my event.	
9. I agree not to allow more than 115 people in the Hall during my event.	
10. Data protection: I allow the Church to retain this form.	